



BFA Development Ltd
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Privacy Policy

Breda Flaherty Associates Ltd and BFA Development Ltd respects your privacy and is committed to protecting your personal data. This Privacy Policy explains how we collect, use, and safeguard your contact information.

1. What Data We Collect

We only collect basic contact details that you provide to us, such as:

- Name
 - Email address
 - Phone number
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2. How We Use Your Data

We use your contact information to:

- Provide our services to you
 - Communicate with you about your requests or our services
 - Send updates or marketing communications (only if you have consented)
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3. Legal Basis for Processing

We process your personal data based on:

- **Contract:** when we need your contact details to deliver our services.
- **Consent:** when you agree to receive marketing or update communications.

4. How Long We Keep Your Data

We keep your contact details only as long as necessary to provide our services or until you request deletion.

5. Sharing Your Data

We do not sell or share your contact information with third parties, except with service providers we use to deliver our services (e.g., email or IT providers). These providers comply with GDPR and only process data on our behalf.

6. Your Rights

Under GDPR, you have the right to:

- Access the personal data we hold about you
- Correct any errors in your data
- Request deletion of your data
- Withdraw consent for marketing or updates at any time

To exercise your rights, please contact us at: **breda.flaherty@bfadevelopment.com**

7. Data Security

We take appropriate security measures to protect your contact information, including password protection and restricted access.

We comply with the UK GDPR and the Data Protection Act 2018 when handling personal data.

8. Contact Us

If you have any questions about this Privacy Policy or how we handle your data, please contact:

Breda Flaherty Associates Ltd

Amelia House

Crescent Road

Worthing

BN11 1RL

email: breda.flaherty@bfadevelopment.com

mobile: 07768 206942